

KENDRIYA VIDYALAYA ERNAKULAM

Website :	Contact:	Email:
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PROFORMA FOR REGISTRATION/ENLISTMENT OF FIRM/COMPANY/CONTRACTORS/SUPPLIER/SERVICE PROVIDER AGENCY FOR SESSION 2015 - 15

1. Name of the firm/company/contractors/
Supplier/Service providing agency. _____
2. Address of the firm/company/ contractors/
Supplier/Service Providing Agency &
contact telephone number. _____

3. Name & Address of the proprietor/Partner/
contractors/Supplier of the firm/ company/
Service Providing Agency with Communication
details like Phone/ Fax No./ Mobile No./
e - mail address. _____

4. Registration/enlistment sought for: - as a
Supplier/ Contractor/ Service Providing
Agency (strike out which is not applicable) _____

5. Category/the items for which registration/
Enlistment required. _____
6. Registration/enlistment particulars,
i) Trade License No./Contractors license no. _____
ii) PAN No. _____
iii) VAT/CST registration no. _____
iv) Service Tax Regn. No. _____
v) Other details (if any) _____
7. Banker's details
a. Current A/c No. _____
b. Name & address of the bank. _____
8. Performance/ credentials details: -
a) _____ b) _____ c) _____ d) _____
9. Whether enlisted with any Govt. Institution/
organization or not. If yes submit details. _____
10. Documents attached :- (Xerox copy of all the documents as the proof of all the above statements should be attached).
a)..... b)..... c).....
11. Whether firms has filed IT returns of the Previous years: _____ (Enclosed copy)
12. Whether firm has been providing EPF/ESI to employees in previous years _____ (Enclose latest copy)

DECLARATION

I Sri _____ Proprietor/Partner/ Authorized signatory of the firm/ company/ Service Provider Agency M/s _____ do here by confirmed that the above information provided by me are correct. I assure to provide my sincere/satisfactory service to the stated institution if I am considered for registration/ enlisted at your end.

STAMP/SEAL

Signature of the
Proprietor/Partner/Authorized signatory of
M/s : _____
Date : _____